

# Central Nine Career Center Governing Board Meeting

James Hixson Board Room  
Thursday, July 14, 2016  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mrs. Carol Tumey, Center Grove Community School Corporation; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mrs. Gwen Freeman, MSD Perry Township; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Bill Maschmeyer, Franklin Community School Corporation; Dr. David Edds, Director, Central Nine Career Center; Ms. Dawn Downer, Franklin Township Community School Corporation; Mrs. Nicole Otte, Executive Director

**Absent:** Ray Basile, Legal Counsel; Mr. Michael Metzger, Greenwood Community School Corporation

## 1 Pledge and Welcome

Mr. Greg Waltz, President

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

### Minutes

The meeting was called to order at 7:00 p.m. by President, Greg Waltz. Mr. Waltz welcomed everyone and led the Pledge of Allegiance.

Others in attendance: Laura Showalter, Executive Assistant; Michelle Davis, Adult Education Director and Amanda Wilkerson, Technology Coordinator.

No additions or corrections to the agenda were presented.

## 2 Approval of Consent Agenda Items

### Minutes

Gwen Freeman moved for approval of the Consent Agenda Items as presented. Beth Prindle seconded the motion. Gwen Freeman abstained from the vote due to the approval of the June Board meeting minutes and her absence from that meeting. Motion passed 6-0-1.

### 2.1 Financial Report and Claims

 [Payroll 6-3-16.pdf](#)

 [Payroll 6-17-16.pdf](#)

 [Financial 1.pdf](#)

 [Financial 2.pdf](#)

 [Financial 3.pdf](#)

### 2.2 Personnel Recommendations

 [Personnel Report 7.14.16.pdf](#)

### 2.3 Minutes for Approval

 [Minutes June 9 2016.pdf](#)

 [Governing Board Meeting Tuesday June 28 Minutes.pdf](#)

## 3 Items of Action - ACTION

### **3.1 Request Approval of Surety Bonds for Cindy Payton and Teresa Overby Minutes**

Mrs. Otte requested approval of the surety bonds for Cindy Payton and Teresa Overby. Mrs. Otte explained that the bond for the ECA treasurer is a continuation certificate and the requested bonds would also go to a continuation next year to get them all on the same approval cycle.

Gwen Freeman moved for approval of the Surety Bonds for Cindy Payton and Teresa Overby. Beth Prindle seconded the motion. Motion passed 7-0.

### **3.2 Request Approval of Student Handbook**

 [Student Handbook 16-17.pdf](#)

#### **Minutes**

Mrs. Otte presented the Board with the 2016-2017 Student Handbook. She stated that due to some confusion in the Handbook over the last couple of years, she went back to the 13-14 handbook when it was in good shape and had Mr. Joe Preda (Dean of Students) make changes to that handbook.

Bill Maschmeyer moved for approval of the 2016-2017 Student Handbook. Gwen Freeman seconded the motion. Motion passed 7-0.

### **3.3 Request Approval of Staff Handbook**

 [Staff Handbook 2016-2017.pdf](#)

#### **Minutes**

Mrs. Otte presented the Board with the 2016-2017 Staff Handbook. She stated that the only change to the handbook was the addition of a staff dress policy. She stated that it referenced staff dress expectations, tattoos and piercings relating to distraction in the classroom. She explained that there was not necessarily a problem but just a clarification for current and new staff members.

Carol Tumey moved for approval of the 2016-2017 Staff Handbook. Beth Prindle seconded the motion. Motion passed 7-0.

### **3.4 Request Approval of Out of State Travel**

- High Schools That Work - July 13-16, 2016 - Louisville, Kentucky

 [Out of State Proposal 2016 HSTW.pdf](#)

#### **Minutes**

Mrs. Otte requested approval to send 7 instructors and 3 staff/administrators to the High Schools That Work Conference in Louisville, Kentucky on July 13-16, 2016. She explained that the new Advanced Manufacturing Instructor, Joanne Labounty, that was just approved on the Personnel Report would be one of the instructors attending the conference.

Gwen Freeman moved for approval of the Out of State Travel Request. Dawn Downer seconded the motion. Motion passed 7-0.

## **4 Director's Comments and Items of Information**

#### 4.1 Superintendent Meeting Notes

- Reviewed our New Hires & Discussed needs/changes at Sending Schools for CTE/Admin
- Aspire Johnson County Career & Hiring Fair - April 12, 2016 (Planning Stages)
- Discussed idea of Middle School HOSA Opportunity
- New Background Check regulations
- Time Clock for Hourly positions
- Central Nine Building Corp. (David Clendening, Tim Edsell, Paul Kaiser)

##### Minutes

Mrs. Otte shared the above listed Superintendent notes.

#### 4.2 Upcoming Dates and Events

- July 25-26, 2016 - Teacher In-Service Days
- July 27, 2016 - First Student Day
- Next Governing Board Meeting - August 11, 2016

##### Minutes

Mrs. Otte shared the Upcoming Dates and Events with the Board. She also shared that in the upcoming week she will be interviewing for an Instructional Assistant position and a Culinary Arts Instructor. She explained that she hopes to have them on board before the start of school.

### 5 High School Division Update

#### Minutes

No High School Division Monthly Update due to summer break.

### 6 Adult Education Division Action and Items of Information

#### 6.1 Approval of Adult Education Personnel Report

 [Adult Education Personnel Report for July 2016.pdf](#)

##### Minutes

Michelle Davis presented the Board with the Adult Education Personnel Report and requested approval.

Gwen Freeman moved for approval of the Adult Education Personnel Report. Dawn Downer seconded the motion. Motion passed 7-0.

#### 6.2 Adult Education Monthly Update

 [AE monthly report for Board 070416.pdf](#)

##### Minutes

Michelle Davis presented the Adult Education Monthly Update. Mrs. Gwen Freeman stated that it was brought to her attention that there was a need for financial management classes for adult learners. Mrs. Davis stated that they have tried to offer that type of class several times but had to cancel it due to lack of interest/enrollment. It was suggested that Voc Rehab would be a great partnership for the Adult Education Department.

### 7 Board Member Comments

#### Minutes

None presented.

**8 Public Comments**

**Minutes**

None presented.


**9 Adjournment**

**Minutes**

With no further business, Gwen Freeman moved for adjournment at 7:16 p.m.

  
\_\_\_\_\_  
Greg Waltz, President

8/11/16  
Date

  
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Beatrice Dunn, Secretary

8/11/16  
Date