

Central Nine Career Center Governing Board Meeting

James Hixson Board Room
Thursday, June 8, 2017
7:00pm

Present: Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Michael Metzger, Greenwood Community School Corporation; Mrs. Nicole Otte, Executive Director; Mr. Darren Thompson, Franklin Community School Corporation; Ms. Judy Shore, Franklin Township Community School Corporation; Mr. Steve Johnson, Perry Township Schools

Absent: Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Mr. Adam Norman, Center Grove Community School Corporation

1 Pledge and Welcome

Mr. Michael Metzger

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

Minutes

The meeting was called to order at 7:12 p.m. by President, Mike Metzger. Mr. Metzger welcomed everyone and led the Pledge of Allegiance.

Others present: Michelle Davis, Adult Education Director; Mike Quaranta, Assistant Director.

No changes or additions to the agenda were presented.

2 Approval of Consent Agenda Items

Mr. Michael Metzger

Minutes

Judy Shore moved to approve the Consent Agenda Items as presented. Steve Johnson seconded the motion. Motion passed 5-0.

2.1 Financial Report and Claims

 [Payroll Date 051217.pdf](#)

 [Payroll Date 052617.pdf](#)

 [Financial 1.pdf](#)

 [Financial 2.pdf](#)

 [Financial 3.pdf](#)

2.2 Personnel Recommendations

 [Personnel Report 6.8.17.pdf](#)

2.3 Minutes for Approval

 [Governing Board Meeting Thursday May 11 Minutes.pdf](#)

2.4 Donations

 [Bailey Wood Donation.pdf](#)

-  [Construction Contractors Donation.pdf](#)
-  [Meedler Donation.pdf](#)
-  [NT Supply Donation.pdf](#)
-  [UEI Test Donation.pdf](#)
-  [Wilde Donation.pdf](#)

3 Items of Action - ACTION

3.1 Request Approval of the 2017-2018 Budget/Billing Credits/Dates

Mrs. Nicole Otte, Executive Director

-  [2017-18 Budget.pdf](#)
-  [2017-18 Budget - Capital Projects.pdf](#)
-  [2017-18 Budget - Transportation.pdf](#)

Minutes

Mrs. Otte presented the 2017-2018 Budget to the Board for approval. She also was seeking approval of the implementation of the billing credit as originally intended to be implemented in 2008-2009 forward. Also she requested that the 1st billing date be moved to August 1 in order to have a better understanding of the cash balance between the middle and end of July.

Steve Johnson moved for approval of the 2017-2018 Budget as presented, the implementation of the billing credits and the change in the 1st billing date to August 1 of each year. Judy Shore seconded the motion. Motion passed 5-0.

3.2 Approval of the 2017-2018 High School Non-Certified and Administrative Pay Scales

-  [Pay Incease Recommendations.pdf](#)

Minutes

Mrs. Otte requested approval of the 2017-2018 High School Non-Certified and Administrative Pay Scales.

Beth Prindle moved for approval of the 2017-2018 High School Non-Certified and Administrative Pay Scales. Judy Shore seconded the motion. Motion passed 4-1.

3.3 Request Approval of the CERT Agreement

Mrs. Nicole Otte, Executive Director

-  [2017-18 CERT Agreement.pdf](#)

Minutes

Mrs. Otte requested approval of the CERT Agreement. She explained that it is shifting from flat budget to a per student rate.

Beth Prindle moved for approval of the CERT Agreement. Steve Johnson seconded the motion. Motion passed 5-0.

3.4 Request Approval of 2017-2018 School Calendar Change

Mrs. Nicole Otte, Executive Director

-  [Approved 17-18 REVISED 6.8.17.pdf](#)

Minutes

two changes to the calendar. The Advisory Board Banquet had originally been scheduled on the Governing Board evening in September thus being moved to September 21, 2017 and an additional prospective open house was added on February 15, 2017 making the last day for teachers a 1/2 professional day on May 25, 2017.

Greg Waltz moved for approval of the revised 2017-2018 school calendar. Steve Johnson seconded the motion. Motion passed 5-0.

3.5 Request Approval of Course Inventories

Mr. Mike Quaranta - Assistant Director

 [Beech Grove CI.pdf](#)

 [Center Grove CI.pdf](#)

 [Central Nine CI.pdf](#)

 [Franklin Central CI.pdf](#)

 [Franklin Community CI.pdf](#)

 [Perry Meridian CI.pdf](#)

Minutes

Mr. Quaranta requested approval of course additions and removals from the sending schools course inventories.

Beth Prindle moved to approve the Course Inventories. Steve Johnson seconded the motion. Motion passed 5-0.

3.6 Request Approval of the Teacher Evaluation System

Mr. Mike Quaranta - Assistant Director

 [Teacher Evaluation 2017-2018 DRAFT.pdf](#)

Minutes

Mr. Quaranta requested approval of the updated Teacher Evaluation System. He explained that the administration had worked closely throughout the school year with a group of teachers on the updating the evaluation tool/process.

Steve Johnson moved for approval of the Teacher Evaluation System. Greg Waltz seconded the motion. Motion passed 5-0.

3.7 Request Approval of the 2017-2018 Student Fees

Mr. Mike Quaranta - Assistant Director

- \$15.00 Student Fee
- \$5.00 Technology Fee

Minutes

Mr. Quaranta presented the Board with the proposed Student Fees for the 2017-2018 school year. He explained that the fees had not changed and were the same as last year's approved fees.

Beth Prindle moved to approve the 2017-2018 Student Fees. Judy Shore seconded the motion. Motion passed 5-0.

3.8 Request Approval of Out of State Travel

Mr. Mike Quaranta - Assistant Director

- Auto Collision Repair Instructor to attend 3M's Technical College Instructor Training Program - St. Paul, Minnesota - July 9-13, 2017
- Visual Communications Instructor to attend GAERF PrintED Professional Development - Cresaptown, Maryland - July 11-13, 2017
- Criminal Justice Instructors to attend Rule of Law Use of Force Simulator Training - Golden

Colorado - July 10-13, 2017

- 4 Instructors and 1 Administrator to attend High Schools That Work Conference - Nashville, Tennessee - July 12-15, 2017

 [Summer2017-StaffApprovalforOutofStateTravel.pdf](#)

Minutes

Mr. Quaranta requested approval for 4 different out of state professional development opportunities over the summer for several teachers and administrators (see attached).

Beth Prindle moved for approval of the request for Out of State Travel. Greg Waltz seconded the motion. Motion passed 5-0.

3.9 Request Approval of the Property Casualty Insurance Plan

Mrs. Nicole Otte, Executive Director

 [Green Owens 2 .pdf](#)

Minutes

Mrs. Otte requested approval of the Insurance plan as proposed. She explained that the premiums actually went down \$3,000 plus we were able to add a cyber and data compromise package and still stay under the amount that was paid last year in premiums.

Judy Shore moved for approval of the Property Casualty Insurance Plan. Steve Johnson seconded the motion. Motion passed 5-0.

3.10 Permission to Transfer Appropriations with each fund as part of Fiscal Year-End Process

Mrs. Cindy Payton, Business Manager

Minutes

Mrs. Payton requested permission to transfer appropriations within each fund to balance out the fiscal year end. This process is done annually. No transfers are made from fund to fund, only within each fund.

Greg Waltz moved to approve the Transfer of Appropriations with each fund as part of Fiscal Year-End Process. Beth Prindle seconded the motion. Motion passed 5-0.

4 Director's Comments and Items of Information

Mrs. Nicole Otte, Executive Director

4.1 Superintendent Meeting Notes

No meeting held due to availability of Superintendents and Special Budget/Billing Meeting held on May 23.

There will be no meeting in July.

4.2 Policy Review - 1st Reading

 [Neola - po5840 05-31-2017.pdf](#)

 [Gang Activity - Approved 06-2016.pdf](#)

Minutes

Mrs. Otte presented the policy review for a 1st reading.

4.3 Upcoming Dates and Events

- Teacher In-Service- July 25-26, 2017
- First Day for Student - July 27, 2017
- Next Governing Board Meeting - July 13, 2017

Minutes

Mrs. Otte presented the Board with the upcoming dates and events.

5 High School Division Update

Mr. Mike Quaranta - Assistant Director

 [C9 June 2017 Board Report.pdf](#)

Minutes

Mr. Quaranta presented the Board with the High School Division Update (see attached).

6 Adult Education Division Action and Items of Information

Mrs. Michelle Davis - Adult Education Director

6.1 Approval of Adult Education Personnel Report

 [AE Personnel Report 6.8.17.pdf](#)

Minutes

Michelle Davis requested approval of the Adult Education Personnel Report.

Beth Prindle moved for approval of the Adult Education Personnel Report. Judy Shore seconded the motion. Motion passed 5-0.

6.2 Adult Education Monthly Update

Mrs. Michelle Davis - Adult Education Director

 [Total Enrollment 2010 - 2017june.pdf](#)

 [Total Enrollment June 2015 to June 2017.pdf](#)

Minutes

Michelle Davis presented the Board with the Adult Education Monthly Update (attached).

7 Board Member Comments

Minutes

None presented.

8 Public Comments

Minutes

None presented.

9 Adjournment

Minutes

With no further business, Beth Prindle moved for adjournment at 7:40 p.m.


 Michael Metzger, President

7/13/17
 Date


 Darren Thompson, Secretary

7/13/17
 Date