

# Governing Board Meeting

James Hixson Board Room

Thursday, April 12, 2018

7:00pm

## 1 Board of Finance

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### Minutes:

The Board of Finance was called to order at 7:00 p.m. by Mr. Mike Metzger, President at 7:01 p.m. Mrs. Otte requested approval from the Board for the cancellation of outstanding checks for both the General Accounting and ECA Accounting.

Greg Waltz moved for approval of the cancellation of the outdated checks. Bea Dunn seconded the motion. Motion passed 7-0.

### 1.1 Approve Cancellation of Outdated Checks

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#### Attachments:

[4 12 18 Outdated Check.pdf](#)

[ECA Cancelled Checks 04-2018.pdf](#)

## 2 Pledge and Welcome

Mike Metzger, Board President

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This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: Central Nine exists to engage and empower students by providing career-based instruction in an innovative learning environment. We make an IMPACT on our students' personal and professional SKILLS, which enables them to succeed in post-secondary and career opportunities.

### Minutes:

The regular session meeting was then called to order at 7:03 p.m by Mike Metzger, President. Mr. Metzger welcomed everyone and led the Pledge of Allegiance.

Others in attendance: Mike Quaranta, Assistant Director; Joe Preda, Dean of Students; Amanda Wilkerson, Technology Coordinator; Michelle Davis, Adult Education Director; and Laura Showalter, Executive Assistant.

Mrs. Otte then requested the addition of Item 5.4 to the agenda. She explained that it was the Approval of the Mediation Agreement - Zoe Cleaning Services.

Greg Waltz moved to approve adding Item 5.4 to the agenda. Judy Shore seconded the motion. Motion passed

7-0.

### 3 Program Showcase - Precision Machining

Mr. Darryl Willoughby, Precision Machining Instructor

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- Madison Morris, Whiteland Community High School Student
- Cliff Fisher - Center Grove High School Student
- Sida Lucas - Center Grove High School Student
- Shane Stits - Center Grove High School Student

**Minutes:**

The following students shared with the Board that they are interning at the following businesses. They expressed to the Board the importance and benefits of attending Central Nine in regards to what they do at their current positions:

Shane Stits, Center Grove High School, shared that he is currently interning for Lionshead Metals, Inc.

Madison Morris, Whiteland High School, shared that she is currently interning at Morris Machine.

Sida Lucas, Center Grove High School, shared that he is currently interning at Lionshead Metals, Inc.

Cliff Fisher spoke to the Board about the knowledge that he has received at Central Nine has helped prepare him for his future. He also shared that before attending Central Nine he had no plans or desire to attend college. He stated that recently he competed in the INTMA Machining Contest and placed 1st. He received multiple tools and scholarship money to attend college. He was proud to announce that this changed his outlook on college and he would now be attending after high school.

The Board was impressed with the accomplishments of the students and wished them well in their future endeavors.

### 4 Approval of Consent Agenda Items

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**Minutes:**

Adam Norman moved for approval of the Consent Agenda Items as presented. Steve Johnson seconded the motion. Motion passed 7-0.

#### 4.1 Financial Report and Claims

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**Attachments:**

[Check Date 03 02 2018.pdf](#)

[Check Date 03 16 2018.pdf](#)

[Check Date 03 30 2018.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

#### 4.2 Personnel Recommendations

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**Attachments:**

[Personnel Report 4.12.18.pdf](#)

#### 4.3 Minutes for Approval

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**Attachments:**

[Minutes March 8 2018.pdf](#)

#### 4.4 Contract/Agreement Renewals

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**Attachments:**

[Paul Mitchell Indianapolis C9 Agreement 18-19.pdf](#)

[Skyward Contract 18-19.pdf](#)

[Standards for Success 18-19.pdf](#)

[Vincennes Aviation Maintenance Central Nine-18-19.pdf](#)

#### 4.5 Donations

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**Attachments:**

[Rund Donation.pdf](#)

[Geek In Pink Donation 6 .pdf](#)

### 5 Items of Action - ACTION

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#### 5.1 Approval of E-Rate Wired Redesign Project

Amanda Wilkerson, Technology Coordinator

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**Minutes:**

Amanda Wilkerson presented the plans for the E-Rate Redesign Project. She explained that this is really an upgrade to the current network equipment. She stated that she reached out to three different companies for bid proposals for the project. After reviewing the proposals she requested approval from the Board to enter into contract with CDW. She then explained the contract is only valid if we receive approval for the funding from E-Rate and we haven't received equipment. Once the installation begins the contract becomes valid. Due to the consistent network issues, she requested approval to proceed with the E-Rate Wired Redesign Project under the bear method which allows her to begin the project in June. Mrs. Otte explained that there is capital project funding that is utilized for technologies.

Judy Shore moved for approval of the E-Rate Wired Redesign Project. Steve Johnson seconded the motion. Motion passed 7-0.

**Attachments:**

[2018 E-Rate Project.pdf](#)

[AHP - WiredRedesign 2018 - Pugh.pdf](#)

#### 5.2 Approval of CTE Innovation Coach Job Description

Nicole Otte, Director

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**Minutes:**

Mrs. Otte requested approval to transition the former master teacher position into CTE Innovation

Coach Job Description. She explained that the teachers were surveyed and they felt that the position should be focused on innovation and technology and move away from evaluating teachers. She stated that the position would still work with the teachers on the evaluation process only would not formerly evaluate the instructors.

Adam Norman moved for approval of the CTE Innovation Coach Job Description. Judy Shore seconded the motion. Motion passed 7-0.

**Attachments:**

[CTE Innovation Coach Job Description.pdf](#)

### 5.3 Approval of Overnight Travel

Nicole Otte, Director

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- Cindy Payton to attend the annual IASBO (Indiana Association of School Business Officials) Conference in French Lick, Indiana, May 9-11, 2018.

**Minutes:**

Mrs. Otte requested approval of overnight travel for Cindy Payton to attend the Annual Indiana Association of School Business Officials (IASBO) Conference in French Lick, Indiana.

Greg Waltz moved for approval of the overnight travel. Bea Dunn seconded the motion. Motion passed 7-0.

### 5.4 Approval of Agreement for Mediation - Zoe Cleaning Services

**Minutes:**

Mrs. Otte requested approval of the Agreement for Medication in order to obtain Lynette Gray for mediation services with Zoe Cleaning Services.

Ray Basile explained that Zoe Cleaning services filed a law suit claiming damages. He explained that they alleged that we did not have sufficient grounds to terminate the contract and we denied the claim. The next step is to get a deposition from John Showalter, Facilities Director and Jason Graf, Zoe Cleaning Services. The case is required to go to mediation before the case can go to trial. The purpose of mediation is to get the parties together and try to settle the case to avoid going to trial. Ultimately her job is to facilitate the mediation, both parties have to agree to a common resolution. If a resolution does not happen at that point, it case will go to trial.

Steve Johnson moved for approval of the Agreement for Mediation - Zoe Cleaning Services. Judy Shore seconded the motion. Motion passed 7-0.

**Attachments:**

[Civil Agreement to Mediate update.pdf](#)

[Zoe Cleaning v. Central Nine.pdf](#)

## 6 Director's Comments and Items of Information

Nicole Otte, Director

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## 6.1 Superintendent Meeting Notes

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The 4/2/18 Superintendent meeting was cancelled due to an emergency family matter for Mrs. Otte. A follow-up informational email was sent with the following topics:

- Enrollment
- HEA 1009 Workshop
- Virtual Charter Agreement
- May 7 Meeting - Budget/HEA 1009/Cooperative Agreement

**Minutes:**

Mrs. Otte shared the Superintendent Meeting Notes.

## 6.2 April Students of the Month

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**Minutes:**

The Board was presented with the April Students of the Month.

**Attachments:**

[April SOTM 2018.pdf](#)

## 6.3 Upcoming Dates and Events

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- Awards Day - May 10, 2018
- Last Student Day - May 24, 2018
- Employee Recognition Breakfast 1/2 Day for Teachers - May 25, 2018

**Minutes:**

Mrs. Otte shared the upcoming dates and events with the Board.

## 7 High School Division Update

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**Minutes:**

Mr. Quaranta and Mr. Preda presented the high school division update (attached).

**Attachments:**

[C9 April 2018 Board Report.pdf](#)

## 8 Adult Education Division Action and Items of Information

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### 8.1 Adult Education Personnel Report

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**Minutes:**

Michelle Davis requested the approval of the Adult Education Personnel Report.

Greg Waltz moved for approval of the Adult Education Personnel Report as presented. Judy Shore seconded the motion. Motion passed 7-0.

**Attachments:**

[Adult Education Personnel Report for April 2018-revision 2.pdf](#)

## 9 Adult Education Monthly Update

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**Minutes:**

Michelle Davis presented the Board with the Adult Education Monthly Update.

**Attachments:**

[Total Enrollment 2010-2018 4.3.pdf](#)

[Total Enrollment Mar 16-18.pdf](#)

## 10 Public Comments

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**Minutes:**

None presented.

## 11 Board Member Comments

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**Minutes:**

A discussion was held in regards to the recruitment process at Central Nine. The Board felt that the perception of Central Nine needs to be changed and that needs to start at the Board level.

## 12 Adjournment

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**Minutes:**

With no further business, Greg Waltz moved for adjournment at 8:17 p.m.

  
Mike Metzger, President  
Date May 10, 2018

  
Greg Waltz, Vice President  
Date May 10, 2018