

# Central Nine Career Center Governing Board Meeting

Executive Director's Conference Room  
Thursday, March 9, 2017  
6:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Mr. Michael Metzger, Greenwood Community School Corporation; Mrs. Nicole Otte, Executive Director; Mr. Darren Thompson, Franklin Community School Corporation; Ms. Judy Shore, Franklin Township Community School Corporation; Mr. Adam Norman, Center Grove Community School Corporation; Mr. Steve Johnson, Perry Township Schools

## 1 Pledge and Welcome

Governing Board President

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

### Minutes

The Meeting was called to order at 6:00 p.m. by President, Michael Metzger. Mr. Metzger welcomed everyone and led the Pledge of Allegiance.

Mr. Metzger asked if there were any additions or amendments to the agenda. Mrs. Otte stated that there is now Personnel Recommendation added to the Consent Agenda and that an updated Agreement with Zoe Cleaning Services had been added.

Those in attendance: Mike Paprocki, C9TA Representative; Michelle Davis, Adult Education Director; Joe Preda, Dean of Students; Mike Quaranta, Assistant Director; Jason Graf, Zoe; and Laura Showalter, Executive Assistant.

## 2 Approval of Consent Agenda Items

Governing Board President

### Minutes

Greg Waltz moved for approval of the Consent Agenda Items as presented. Beth Prindle seconded the motion. Motion passed 8-0.


### 2.1 Financial Report and Claims

-  [Payroll Date 02-03-17.pdf](#)
-  [Payroll Date 02-17-2017.pdf](#)
-  [Financial 1 35 .pdf](#)
-  [Financial 2 36 .pdf](#)
-  [Financial 3.pdf](#)

### 2.2 Personnel Recommendations

-  [Personnel Report 3.9.17.pdf](#)

### 2.3 Minutes for Approval

-  [Governing Board Meeting Thursday February 09 Minutes.pdf](#)
-  [Executive Board Meeting Thursday February 09 Minutes.pdf](#)

### 2.4 Donations

 [Hayes Donation.pdf](#)

 [Poynter Shhet Metal Donation.pdf](#)

 [Willoughby Donation.pdf](#)

### 3 Items of Action - ACTION

#### 3.1 Request Approval to Remove Technology Equipment Surplus

Amanda Wilkerson, Technology Coordinator

 [Surplus BoardMar2017.pdf](#)

##### Minutes

Mrs. Otte presented the request to remove Technology Equipment Surplus in the absence of Mrs. Wilkerson. She stated that Mrs. Wilkerson is seeking approval to remove out of date equipment that is not longer of use to the school.

Beth Prindle moved for approval to remove the requested Technology Equipment Surplus. Bea Dunn seconded the motion. Motion passed 8-0.

#### 3.2 Approval of Board Policy Revisions

 [Central Nine - Neola Update 29-1 Tech.pdf](#)

##### Minutes

Mrs. Otte requested approval of the Board Policy Revisions. She stated that they had been brought to the Board at the February 9, 2017 meeting for a 1st reading and that Adam Norman had reviewed them on behalf of the Board.

Darren Thompson moved for approval of the Board Policy Revisions. Greg Waltz seconded the motion. Motion passed 8-0.

#### 3.3 Approval of Facilities Cleaning Contract

 [Zoe Agreement--C9 Final Version.pdf](#)

##### Minutes

Mrs. Otte explained that she is requesting to switch from the current cleaning service back to Zoe Cleaning Services. She explained that the contract is modeled after Center Grove's contract (who uses Zoe Cleaning Services) with a few modifications to meet the needs of Central Nine. She stated that we had previously paid after services were rendered; however, Zoe is now **requiring** payment before services are rendered. A discussion was held regarding pre payment of services. It was the consensus of the Board that Mr. Ray Basile amend the contract wording to protect Central Nine's investment when prepaying for the services.

Mrs. Otte then explained that Zoe would provide a 1.5 % discount in the monthly payment if we allow an automatic debit deduction from the Central Nine bank account. Mrs. Payton shared that the savings would only be less than \$200 per month. It was the consensus of the Board that the savings of the 1.5% was not worth the comfort of having control of the payments.

Darren Thompson moved for approval of the Facilities Cleaning Contract with the legal amendments to be made by Ray Basile, Legal Counsel and that payment would not be made via automatic debit withdraw. Bea Dunn seconded the motion. Motion passed 7-1.

Mrs. Otte then explained that she is requesting approval approval for Cindy Payton to cut a pre-written check prorated for April 10-30, 2017 for \$6,503.01 which Zoe has requested to pick up on April 10, 2017 the first day of their cleaning services.

Darren Thompson moved for approval for Cindy Payton to cut a pre-written check to Zoe Cleaning Services. Adam Norman seconded the motion. Motion passed 7-1.

Greg Waltz stated that he wanted to make the Board aware that they just voted on a contract that they have not seen.

#### **4 Director's Comments and Items of Information**

**Mrs. Nicole Otte, Executive Director**

##### **4.1 Superintendent Meeting Notes**

Superintendents in Attendance: Bohannon (Perry Twp.), Clendening, DeKoninck, Edsell, Shaffer

Items of Discussion:

- SB 198
- CTE Incentive \$
- 2017-18 Enrollment #
- Sending School Attendance Rates

##### **Minutes**

Mrs. Otte presented the Board with the Superintendent Meeting Notes.

She also stated that she would like to reschedule the Board Orientation for April 12th or 13th from 1-3 p.m. She will be contacting everyone with the new date and time.

##### **4.2 March Students of the Month**

 [MarchSOM2017.pdf](#)

##### **Minutes**

The Board was presented with the March Students of the Month.

##### **4.3 Upcoming Dates and Events**

- Career Day at Central Nine - March 14, 2017
- Spring Break Begins - No School - March 20, 2017
- Classes Resume - April 3, 2017
- Next Governing Board Meeting - April 13, 2017 - Work Based Learning Program Showcase

##### **Minutes**

Mrs. Otte shared the upcoming dates and events with the Board.

#### **5 High School Division Update**

**Mr. Joe Prada - Dean of Students**

 [C9 March 2017 Board Report.pdf](#)

#### **Minutes**

The Board was presented with the High School Division Update.

## **6 Adult Education Division Action and Items of Information**

**Mrs. Michelle Davis - Adult Education Director**

### **6.1 Approval of Adult Education Personnel Report**

 [Adult Education Personnel Report for march 2017.pdf](#)

#### **Minutes**

Michelle Davis requested approval of the Adult Education Personnel Report for March, 2017.

Greg Waltz moved for approval of the Adult Education Personnel Report. Beth Prindle seconded the motion. Motion passed 8-0.

### **6.2 Request Approval of Proposed 17-18 Grant and Budget Submission**

 [17-18AEGrantSummaryforGoverningBoard-March2017- revised 1.pdf](#)

#### **Minutes**

Michelle Davis requested approval to of the Proposed 17-18 Grant and Budget Submission.

Darren Thompson moved for approval. Adam Norman seconded the motion. Motion passed 8-0.

### **6.3 Request Approval for Adult Education Staff Members to Attend IAACE Conference**

- IAACE (Indiana Adult and Continuing Education) Conference, French Lick, IN - April 26-28, 2017

 [Request for Approval of 5 Adult Education staff members to attend the IAACE conference 2017.pdf](#)

#### **Minutes**

Michelle Davis requested approval for 5 Adult Education staff members to attend the IAACE conference in French Lick, Indiana on April 26-28, 2017.

Beth Prindle moved for approval of the Adult Education Staff to attend the IAACE Conference. Greg Waltz seconded the motion. Motion passed 8-0.

### **6.4 Adult Education Monthly Update**

**Mrs. Michelle Davis - Adult Education Director**

 [Chart Aug 16 to Mar 17.pdf](#)

 [Chart Mar 15-17.pdf](#)

#### **Minutes**

Michelle Davis presented the Board with the Adult Education Monthly Update for March, 2017.

**7 Board Member Comments**

**Minutes**

None presented.

**8 Public Comments**


**Minutes**

None presented.

**9 Adjournment**

**Minutes**

No further business, Bea Dunn moved for adjournment at 6:48 p.m.

  
\_\_\_\_\_  
Michael Metzger, President

4/13/17  
Date

  
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Darren Thompson, Secretary

4/13/17  
Date