

# Central Nine Career Center Governing Board Meeting

James Hixson Board Room  
Thursday, October 13, 2016  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mrs. Carol Tumey, Center Grove Community School Corporation; Mrs. Gwen Freeman, MSD Perry Township; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Mr. Michael Metzger, Greenwood Community School Corporation; Mrs. Nicole Otte, Executive Director

**Absent:** Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Bill Maschmeyer, Franklin Community School Corporation; Ms. Dawn Downer, Franklin Township Community School Corporation

## 1 Pledge and Welcome

Mr. Greg Waltz, President

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

### Minutes

The meeting was called to order at 7:00 p.m. by Vice President, Gwen Freeman. Ms. Freeman welcomed everyone and led the Pledge of Allegiance.

Others present: Laura Showalter, Executive Assistant; Michelle Davis, Adult Education Director; and Amanda Wilkerson, Technology Coordinator.

Ms. Freeman asked if there were any changes or additions to the agenda. None presented.

## 2 Approval of Consent Agenda Items

### Minutes

Carol Tumey moved for approval of the Consent Agenda Items as presented. Beatrice Dunn seconded the motion. Motion passed 5-0.

### 2.1 Financial Report and Claims

 [payroll date 09-02-16.pdf](#)

 [Payroll 9 16 16.pdf](#)

 [Payroll 9 30 16.pdf](#)

 [Financial 1.pdf](#)

 [Financial 2.pdf](#)

 [Financial 3.pdf](#)

### 2.2 Personnel Recommendations

 [Personnel Report 10.13.16.pdf](#)

### 2.3 Minutes for Approval

 [Executive Board Meeting Minutes 9.8.16.pdf](#)

 [Thursday September 08 Governing Board Minutes.pdf](#)

### 2.4 Donations

 [Kovack Donation.pdf](#)

 [Wessels Tank Donation.pdf](#)

 [Hayden Donation.pdf](#)

### **3 Items of Action - ACTION**

#### **3.1 Approval of Revised School Billings**

 [Revised School Billings Count Day .pdf](#)

##### **Minutes**

Mrs. Otte presented the revised school billings for approval. She stated that these billings are revised upon the actual ADM count on September 16, 2016.

Beatrice Dunn moved for approval of the Revised School Billings. Mike Metzger seconded the motion. Motion passed 5-0.

#### **3.2 Approval of American Fidelity as the Section 125 Representative**

##### **Minutes**

Mrs. Otte requested approval of American Fidelity as Central Nine's Section 125 Representative.

Beatrice Dunn moved for approval of American Fidelity as the Section 125 Representative. Mike Metzger seconded the motion. Motion passed 5-0.

#### **3.3 Approval of ECA Bank**

 [MainSource ECA Proposal.pdf](#)

 [Merchant Services ECA Proposal.pdf](#)

##### **Minutes**

Mrs. Otte explained that three banks had been sent requests for proposals for Central Nine's Extra Curricular Accounts: Main Source Bank, First Merchants Bank and 5/3 Bank. She stated that after reviewing all proposals, she is recommending that the Board approve MainSource Bank as the new ECA banking vendor.

Mike Metzger moved for approval of MainSource Bank as the new ECA Banking Vendor. Gwen Freeman seconded the motion. Motion passed 5-0.

#### **3.4 Removal of Fixed Asset from Inventory**

 [Fixed Assets.pdf](#)

##### **Minutes**

Mrs. Otte requested approval to donate an Automotive Testing Machine to the Ray Skillman Auto Museum. She explained that it is not of value to the Automotive Service program due to the age of the machine and the new technology that is used today.

Mike Metzger moved for approval to remove the fixed asset from the inventory. Beth Prindle seconded the motion. Motion passed 5-0.

### **4 Director's Comments and Items of Information**

**Mrs. Nicole Otte, Executive Director**

#### **4.1 Superintendent Meeting Notes**

 [C9 Count Day 2016.pdf](#)

 [Work Ethic roundtable discussion meeting notes.pdf](#)

### **Minutes**

Mrs. Otte presented the Board with the Superintendent Meeting Notes for October. She stated that the meeting served as a dual purpose meeting by having the superintendents as well as members of business and industry. She explained that the purpose of the meeting was to talk about a potential work ethic certification program to be offered at Central Nine. She explained that the State is providing grant dollars for this program and that Central Nine may be the pilot and then share with sending schools. This work ethic may be aligned with diplomas in the future.

Mrs. Otte shared that the student enrollment on September 16, 2016 - Count Day was 1262. She was pleased to announce that this was 110 more students than last year.

Mrs. Otte also gave the Board an update on the HVAC program. She stated that Ivy Tech - Columbus is generously offering to donate their equipment for the program. She also stated that she had met with a group consisting of individuals from industry, Greg Waltz and John Showalter to discuss the logistics of housing the program at Central Nine.

## **4.2 October Students of the Month**

 [OctoberSOM2016.pdf](#)

### **Minutes**

The Board was presented the October 2016 Students of the Month.

## **4.3 Upcoming Dates and Events**

- Fall Break -October 10-21, 2016
- College Day - November 4, 2016
- Next Governing Board Meeting - November 10, 2016

### **Minutes**

The Board was presented with the Upcoming Dates and Events.

## **5 High School Division Update**

 [C9 October 2016 Board Report.pdf](#)

### **Minutes**

Nicole Otte shared the High School Division Update.

## **6 Adult Education Division Action and Items of Information**

### **6.1 Approval of Adult Education Personnel Report**

 [Adult Education Personnel Report for October 2016.pdf](#)

### **Minutes**

Michelle Davis requested approval of the Adult Education Personnel Report.

Carol Tumey moved for approval. Beatrice Dunn seconded the motion. Motion passed 5-0.

## 6.2 Approval of Adult Education Technology Assistant Position

 [AE Technology Assistant Job Description.pdf](#)

### Minutes

Michelle Davis requested approval to hire a part time Adult Education Technology Assistant to assist Amanda Wilkerson, Technology Coordinator. She explained that the position would be fully funded by Adult Education.

Beth Prindle moved for approval of the Adult Education Technology Assistant Position. Carol Tumey seconded the motion. Motion passed 5-0.

## 6.3 Adult Education Monthly Update

 [AE Enrollment 2011 thru 2016.pdf](#)

 [AE Aug-Sep 2016 chart.pdf](#)

 [AE Oct 14-16 chart.pdf](#)

 [HSE ELL 2011-2016 and state vs C9 1 1 .pdf](#)

### Minutes

Michelle Davis presented the Board with the Adult Education Monthly Report.

## 7 Board Member Comments

### Minutes

None presented.

## 8 Public Comments

### Minutes

None presented.

## 9 Adjournment

### Minutes

With no further business, Carol Tumey moved for adjournment at 7:32 p.m.

  
\_\_\_\_\_  
Greg Waltz, President

11/10/16  
Date

  
\_\_\_\_\_  
Beatrice Dunn, Secretary

11/10/16  
Date