



Central Nine Career Center

1999 US Hwy 31 South
Greenwood, IN 46143
317.888.4401

Serving Students from Nine

Area High Schools:

- Beech Grove
- Center Grove
- Franklin Central
- Franklin Community
- Greenwood Community
- Indian Creek
- Perry Meridian
- Southport
- Whiteland Community

www.central9.k12.in.us

Central Nine is a public school offering a wide variety of programs designed to provide education and training that meets today's business, industry and college requirements.



Part Time HSE II: Medical Assisting Instructor POSITION OPENING

THE OPPORTUNITY

- Positively impact the lives of students everyday, helping them learn that "Skills Matter!"
- Work at one of the best Career Centers in the State of Indiana

THE POSITION

Teaching the Health Science II: Medical Assisting Curriculum covering the following topics:

- ⇒ Anatomy and Physiology
- ⇒ Pharmacology
- ⇒ Prescription Writing
- ⇒ Dosage Calculations
- ⇒ Venipuncture/Injections
- ⇒ Suture and Staple Removal
- ⇒ Administration
 - Charting
 - Front Office
 - Microsoft
 - Laws and Ethics

Incorporation of Math/Literacy Standards

THE BENEFITS

Central Nine believes in fully supporting our employees as people and professionals. As our teacher for this program you'll receive:

- A supportive team of mentors and colleagues
- Regular professional development opportunities
- Opportunity to shape school improvement strategies through focus team participation
- Respect for your priorities on your family and personal life
- A salary commensurate with the teaching profession
- Attractive insurance and benefits package

QUALIFICATIONS

- Valid Teaching License in Health Science –or– 6000 clock hours (3 years) in the past five years in the Health Science field and the ability to obtain a Workplace Specialist License
- Previous teaching experience preferred
- Ability to develop rapport and demonstrate professionalism with high school students, parents, staff and the community

Please submit an application and letter of interest detailing your qualifications for the position to:

Mike Quaranta, Assistant Director
mquaranta@central9.k12.in.us

APPLICATION DUE DATE: 05/19/2017 @ 4:00 pm

Closing GAPS for Today, Tomorrow, & the Future: Skills Matter!

GROW * ACHIEVE * PREPARE * SUCCEED